



INDO-CARIBBEAN CANADIAN ASSOCIATION

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Management Board

Regular Meeting – Q2, 2026

Thursday, June 4, 2026

7:00 p.m. ET

Virtual via Google Meet

Attendees: Adelaide Kissoon, Alim Lila, Randy Ramoodit, Hanso Sheopaul, Ryan Singh, Shameeza Yusaf,

Regrets: Germain Kasee, Shivani Persad, Ralisa Saywack

1. **Call to Order** - R. Singh
 - Called to order at 7:08 p.m. by R. Singh
2. **Adoption of Agenda** - R. Singh
 - **Motion:** Adoption of meeting agenda
 - Moved by A. Lila seconded by H. Sheopaul
 - Carried unanimously
3. **Declaration of Conflicts** - R. Singh
 - No conflict declared
4. **Approval of Previous Meeting Minutes** - S. Yusaf
 - **Motion:** Approve Minutes from Thursday, June 4, 2026
 - Moved by A. Kissoon, Seconded by A. Lila
 - Carried unanimously
5. **Financial Update** - H. Sheopaul
 - Account summary shared with Management Board , account in positive financial status
 - Update provided on Fete Gala fundraising with significant revenue and profit surpassing forecasting and goals.
 - Moved by A. Kissoon, Seconded by A. Lila
 - Carried unanimously
6. **Reimbursement Process** - H. Sheopaul
 - New reimbursement process / submitting expense to be demo'd at the next Chair Assembly meeting
 - Access to expense spreadsheet for - management and assigned volunteer only
7. **Release of Liability, Waiver of Claims, and Assumption of Risks** – R. Singh
 - Generic waiver drafted by Cassel law firm to use for all organizational events where required



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- The form was intended for the SPICE skating event
- Total cost was \$100

8. Amendment to policy on youth program attendance – H. Sheopaul

- As presented in the meeting package
- No discussion
- **Motion:** adopt the presented amendments
- Moved by A. Lila, Seconded by R. Ramoodit
- Carried unanimously

9. In camera – R. Singh,

- **Motion:** to go in camera at 8:03 p.m.
- Moved by R. Singh, seconded by H. Sheopaul
- Carried unanimously
- **Motion:** to go out of camera at 8.34 pm
- Moved by R. Singh, Seconded by A. Kissoon
- Carried unanimously
- **Motion:** to provide written notice to Mr. Andrew Ramphal for the incident on Saturday, April 18, 2026 at the Fete Gala, the Board providing a second chance opportunity written notice explaining potential liability
- Moved by A. Lila, seconded by H. Sheopaul
- Carried unanimously
- Vendor Engagement Confidentiality and Access - clarify confidential requirements in message sent via WhatsApp, in the All Family Chat

10. Leadership Contingency and Succession – R. Singh

- Take note discussion
- What is the process for interim chair, how is a new chair elected?
- Building up the new members for succession
- Co-chairs to take part in conversation for contingency,
- Decision to delegate signing authority and governance for interim chair
- Treasurer succession- deputy treasurer role designated to other management board member to step in -i.e. secretary /deputy treasurer
- Board should have a process to identify candidate for contingency and leadership - keep same number of board members

11. Next Meeting – R. Singh

- Wednesday, September 9, 2026



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12. Adjournment

- Moved by A. Kissoon, seconded by H. Sheopaul
- Meeting adjourned at 8:59 p.m.